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REQUEST FOR RENTAL REFERENCE

To: _____ Fax # _____

The following applicant has applied to rent one of our units. A copy of their authorization to release this information is attached. Please complete the questions below and fax back to us at (253)475-1888. Thank you for your assistance!

Name: _____ Social Security # _____

Name: _____ Social Security # _____

Rental Unit Address: _____

Dates Reported Living at this address: _____

Was this person named as a legal tenant or occupant? Yes No

Did they rent during the dates listed above? Yes No

If no, please give correct dates: _____

Monthly Rent Amount: \$_____ Deposit Amount: \$_____ Deposit Refund: \$_____

Any problems with unauthorized guests/occupants? Yes No If yes, explain below.

Did they have any animals? Yes No If yes, what types: _____

Did they owe any money to the Landlord at move-out? Yes No If yes, amount \$_____

Did they give proper notice to vacate? Yes No If no, explain: _____

Did you give them notice to vacate? If yes explain: _____

Payment History: How many late fees assessed? _____ How many NSF Checks? _____

Did you serve any notices to the tenant (3 day, 10 day, etc.)? Yes No If yes, explain: _____

Were there any damages (or any expected damages) to the rental unit? Yes No If yes, explain: _____

Any complaints? Yes No If yes, explain: _____

Would you re-rent to them again in the future? Yes No

If no, explain: _____

Other comments: _____

Reference by: _____ Date: _____